

The Friends of St Margaret's School 2020.
Minutes of the meeting held on 13/3/20

Present:	Emma Smith (ES)	Victoria Cawkwell (VC)	Carla Sayer (CS)	Hannah Brown (HB)	Eleanor Smith (ELS)
	Helen Tait (HT)	Katie Dresser (KD)	Mrs Bell		
Apologies:	Lynda McIvor(LM)	Eric Manzi (EM)			

Item No:	Topic:	Actions:
1	Welcome and reason for meeting.	
2	<p>Treasurers update</p> <p>a) Accounts 2019/2020</p> <p>Money in: Tea/coffee £94</p> <p>Uniform sale £30</p> <p>Cake Sale £81</p> <p>Bags for school £126</p> <p>Tea towels £800 (rough)</p> <p>Money out: Santa presents not billed – HT to look into</p> <p>Council trip £300– hasn't happened, Covid?</p> <p>Bug Club subscription? Teachers are auditing usage</p> <p>Arts week £300 contribution</p> <p>Leavers party £300</p> <p>News £400</p> <p>Composer Fees £300</p> <p>Cheque not cashed for laptops-</p> <p>Amount committed to £8040 vs £6800 in account</p> <p>£1000 reserve fund</p>	HT
3	<p>Calendar of events for 2020</p> <p>20th March talk of school closures due to Covid-19</p> <p>Flower workshop and Disco cancelled due to uncertainty around Covid-19 and what will happen in the coming weeks.</p>	

	<ul style="list-style-type: none"> a) Penny Challenge – Catch up with AS regarding this b) School disco – ES Cancelled due to ongoing pandemic c) Fair date – general feel in the meeting have the fair the Saturday and Knock it back one hour rather than changing the day to the Sunday. 1pm-3pm Sat? d) Colour run – catch up with Amanda as this was her baby. e) Beetle Drive – Sort date with LM f) Picnic on the field – KD and EM to run – planning to be done depending on Covid-19 date set 12.6.20 2nd 26.6.20(weather depending) reserve date KD can't do g) Treasure Hunt – ES to consider 	<p>CS AS</p> <p>CS AS</p> <p>CS LM</p> <p>KD EM</p> <p>ES</p>
<p>4</p>	<p>Any other business:</p> <ul style="list-style-type: none"> a) Book fair date agreed 27/4 <p>Usbourne books – parent mentioned using those books for a separate fair? VC dealing with Mrs Frew – feedback off the teachers and the children is amazing re the payback of books the school get currently is superb all up to date current books available in the school library. We get £800-£1000 commission which restocks the books.</p> <ul style="list-style-type: none"> b) Year 6 end of term / hoodies yearbook – VC and ES to work a way forward c) Paypal – still sorting through logistics d) Covid – 19 – potential school closure 20/3/20 e) Communication with parents – room discussion with Mrs Bell around communication school are sending out re Friends event VERY limited. Mrs Bell in agreement this can change and will be supported. Emails to be sent out for big events such as big money events (school disco, book fair – not exhaustive list), meetings other events to be added to newsletters. Discussion around use having an email ability to send once a month Friends email/ newsletter? Have our own notice board make it stand out. f) Mrs Bell will look into not clashing diaries – next school photo 10/6/20 	<p>VC</p> <p>VC ELS</p> <p>HB AS</p> <p>CS</p>
<p>Date and time of next meeting: 23/4/20 – 30/4/20 Duke of Wellington</p>		