

Minutes of The Friends of St Margaret's School Meeting
22nd April 2016.

Present:	J Sludden (JAS)	E Smith (ES)	J Jakeman (JJ)	K Worrall (KW)	W Choi (WC)
	H McDaid (HM)	J Wilkinson (JW)	J Sangster (JS)	E Scott (ES)	V Cornish (VC)
Apologies:	R Mason (RM)	V Cawkwell Bryant (VCB)	F Tookey (FT)	H Chapell (HC)	

Item No:	Topic:	Actions:
1	Bags 2 School (26 th May) The collection has been organised and bags have been issued to parents this week.	
2	Book fair (9 th – 13 th May 2016) Additional volunteers are being sought to support the event. A further book fair has been organised for 7 th – 11 th November 2016 (books arriving in school on 4 th November.)	
3	Second Hand Uniform Sale (Tuesday 10 th and Wednesday 11 th May) Further help is needed on the Tuesday. JW to send email to parents. Items of uniform are already being donated and appropriate storage in school is being sought.	JW
4	Non-uniform Day: Favourite Clothes (Friday 20 th May) Proceeds from this event will go to The Friends.	
5	School Discos (Friday 20 th May) KW confirmed that a new DJ is being trialled. Further helpers will be needed; email to follow from VCB.	VCB
6	Non-uniform Day - a further date is confirmed (Friday 1 st July), and the theme will be sports and hobbies.	
7	Picnic on the field (Friday 1 st July; Friday 8 th July reserve date.) VC is organising this event. Letter to go out to parents with a reminder about health and safety on the field. Responsibility for children lies with the parent/carer. Refreshments will be available and any leftovers could be sold on at the choir concert which is happening on the same evening.	
8	Bags 2 School A summer collection has been arranged for 13 th July.	
9	Summer Fair (Saturday 25 th June) HM has received a request from two Y6 pupils for	

	<p>permission to 'busk' at the event. The Friends agreed that there should be no problem with this. HM will ask Mrs Bell if the choir and/or orchestra will be able to play on the day. A bouncy castle and mini-assault course have been booked. Kier Building Contractors have offered to host an awareness raising activity to demonstrate the dangers of unauthorised entry to building sites. JS suggested forming a sub-group to continue with the planning for the summer fair, to which The Friends agreed.</p>	<p>HM</p> <p>JS</p>
10	<p>Use of Funds</p> <p>HM gave an overview of a School Council excursion to The Houses of Parliament, which is to be part funded by the school, and asked if The Friends would match-fund the remainder. (The Friends agreed.)</p> <p>It was agreed that any remaining funds at the end of the school year could be put towards laptops / ipads.</p> <p>Feasibility study for after-school club – there is the possibility that this could be funded wholly by Kier, but if not, the school, the council and the Friends would contribute equally to the study.</p>	
11	<p>AOB</p> <p>11.1: LS and JS updated the group on the proposals for a Before and After School Club at Antioch House. There is now some uncertainty over the future of this due to disagreement over the rates and nature of the business. Other potential venues for after-school clubs include the proposed new community facility on the Sheraton Park development.</p> <p>11.2: Friends AGM meeting: a date will need to be set for this. Any role changes and reassignments will be confirmed at the meeting. ES is happy to be the chair. JJ interested in the role of secretary/communications.</p> <p>11.3: Y6 memory Books: JS is working on the format currently. Hoodies were considered less feasible due to cost.</p> <p>11.4: Christmas: VC updated the group that school Christmas cards will be ordered online this year and so the process will be slightly different to previous years. Instructions to follow to ensure that artwork is matched to the right payment. Shopping event – the group was unsure</p>	

	whether this would continue or whether we could consider an alternative way of raising money, such as sale of tea towels, or by hosting a festive evening event.	
Date and time of next meeting: To be confirmed.		